



# PRIVATE PARTY

## INFORMATION

# Abigail's Annex

Abigail's Annex is an exclusive upstairs bar that can accommodate groups of 20-40 people. This space will delight your guests with dramatic wallpaper, birdcage chandeliers, and updated furniture.

Please be aware that the private party space is not handicap accessible.



# Bar Options

There are several tab options available to help you reach your bar spending minimum!

## Individual Tabs

Guests open their own tab and/or pay as they go. All individual bar tabs will apply to the bar spending minimum.

## Group Tab

There are several different options to running a group tab for your party:

**Open Bar** - Run a group tab for the entire party.

**Open Bar With Exceptions** - Run a group tab customized to include or exclude certain drinks (ex. No shots or top-shelf liquor). If a guest wants a drink that is excluded, they may purchase it on their own individual tab. All tabs will apply to the bar spending minimum.

**Run A Group Tab For A Certain Period Of Time** - (ex. The first 2 hours). After the specified time, the party will switch to individual tabs. All tabs will apply to the bar spending minimum.

**Run A Group Tab Up To A Certain Amount** - (ex. The first \$300). Once the group tab hits the specified amount the party will switch to individual tabs. All tabs will apply to the bar spending minimum.

**Use Of Drink Tickets To Be Applied To Group Tab** - (ex. Each guest receives 1 drink ticket to purchase beer, wine, or well liquor.)

# Planning Info

## Spending Minimums

We do not require a rental fee or deposit, we just require that your party meets its bar spending minimum.

### **Abigail's Annex:**

There is a \$400 bar spending minimum to reserve the space Sunday-Thursday for any 3-hour timeframe during normal operating hours.

There is an \$800 bar spending minimum to reserve the space Friday-Saturday for a 3-hour timeframe until 10PM. There is a \$1,200 bar spending minimum to reserve the space after 10PM on a Friday or Saturday.

## Food / Catering

Rosedale does not serve food, however, we do allow food/catering to be brought in for a \$50 Outside Catering Fee. This includes Rosedale providing a folding table with a linen to place the food on. The Outside Catering Fee will be waived if you choose to cater with one of our preferred vendors: Keystone's Mac Shack or Thunderdome Restaurant Group (Bakersfield, CityBird, Currito, and The Eagle). Parties are welcome to bring in small snacks and dessert for no fee.

## Decorations / Setup

Parties are welcome to decorate however they'd like, we just ask for NO glitter or confetti of any kind. Party hosts or a designated guest can arrive prior to the event start time to decorate/set-up, if needed.

## Music

Parties are not able to play their own music, however, there will be music playing throughout the entire bar. Music selections and volume will be set by the staff. Rosedale does not allow DJs or live music for parties.



# Planning Info

## Confirmations/Deposits

A digital contract and card on file is required to secure the space. There is no charge or hold on the card unless there is a late cancellation or damages. Any damages incurred during the party will be charged to the card on file and you will be notified of the charges. If your party fails to meet the bar spending minimum, the remaining difference may be added to the card on file.

## Cancellation Policy

A \$100 cancellation fee will be applied if we are not given a 14-day notice of cancellation.

## No-Show Policy

A \$300 no-show fee will be applied if your entire party fails to show up without canceling first.

## Methods of Payment

Payment is due immediately upon completion of your event. We accept cash, Mastercard, Visa, Discover and American Express. We cannot accept payment before your event.

## Tax & Gratuities

All beverage prices are subject to a state sales tax. There is no automatic gratuity added to any beverage sales/bar tabs. We suggest leaving 20% gratuity for the staff working your event.

At Rosedale, our goal is to make the planning of your event as stress-free and enjoyable as possible. Please inform your private event coordinator of any need in finding decor, transportation, AV equipment, DJs, bands, photographers, and florists. We are happy to recommend one of our preferred vendors to help make your party perfect! If there is something in this pack that you don't see, just let us know!

**Rosedale is located at:**

**208 E. 12th Street, Cincinnati, Ohio 45202**

**513.864.5400 | [rosedaleotr.com](http://rosedaleotr.com)**

**To reserve our private party space, please contact our private party sales manager and mention Rosedale, or submit an inquiry online:**

**513.721.0083 x1023 | [events@foureg.com](mailto:events@foureg.com)**

**[www.rosedaleotr.com/private-parties](http://www.rosedaleotr.com/private-parties)**

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